

School Name:	King's School, Chester
Risk Assessor's Name:	Hayley Jordan
Risk Assessment Date:	19 April 2022 – Updates in Yellow

*This risk assessment has been completed with the Management of Health and Safety at Work Regulations 1999 to aid the planning and monitoring of a safe environment for staff and pupils and to minimise the spread of COVID, but with reduced COVID Restrictions in place, based on the Government's 'Living with COVID' policy the four main pillars of this plan are:*

- Removing domestic restrictions while encouraging safer behaviours through public health advice, in common with longstanding ways of managing other infectious illnesses
- Protecting the vulnerable through pharmaceutical interventions and testing, in line with other viruses
- Maintaining resilience against future variants, including through ongoing surveillance, contingency planning and the ability to reintroduce key capabilities such as mass vaccination and testing in an emergency
- Securing innovations and opportunities from the COVID-19 response, including investment in life sciences

*The remaining, voluntary control measures are as follows:*

- *Those aged 18 or over are advised to self-isolate for five days if they know they have COVID or have a high temperature*
- *Those aged under 18 are advised to self-isolate for three days if they know they have COVID or have a high temperature*

*In addition to restrictions being lifted the Government have recommended:*

*Vaccination's to be strongly encouraged amongst staff and pupils aged 11 and over. School regularly forwards Government advice to parents.*

*School Decided Measures Include:*

*Drop off and pick up plans to remain in place.*

*One-way direction to remain in place for transition periods.*

*All touch points treated to stop spread of germs.*

*School to provide testing kits for staff who suspect they have Covid or live with someone with COVID.*

**School requests staff to wear facemasks until day 10, if they are well enough to return to school after 5 days.**

Full Risk Assessment in detail, as follows:

Description of Hazard	Who could be harmed and how?	Existing Control Measures
<p><b>Staff with underlying health conditions that may put them at increased or very high risk of severe illness from COVID-19 (i.e. those that are classed as clinically vulnerable or clinically extremely vulnerable).</b></p>	<p><i>Clinically vulnerable and clinically extremely vulnerable staff.</i></p> <p><i>Severe illness or death as a result of contracting COVID-19 whilst at work.</i></p>	<p>The school has the following in place to protect those who are ECV or CV (this category includes pregnant staff):</p> <ul style="list-style-type: none"> <li>• A Register is kept of all members of staff who are clinically vulnerable and clinically extremely vulnerable. This is updated with the changing list of conditions guidance and letters from GPs and Govt.</li> <li>• ECV and CV staff are advised to have both vaccinations, and should inform HR if this has not been possible.</li> <li>• There is currently no additional requirements, beyond the normal safety measures listed in this risk assessment. Staff may still feel they would like to continue taking extra precautions such as limiting contact with others and continuing with wearing their facemasks.</li> <li>• A pregnant member of staff should complete a pregnancy risk assessment as part of the normal maternity risk assessments and this should be completed as soon as the school is made aware of the pregnancy. There are no additional risk of COVID-19 and a pregnant member of staff is no longer considered ECV or CV unless they have additional listed conditions.</li> <li>• Face masks can be worn by those who choose to do so.</li> <li>• <del>All staff and pupils to wear face masks in communal areas.</del></li> <li>• <b>Staff have been strongly encouraged to have the vaccines and boosters.</b></li> <li>• KLT to continually review Government advice on shielding should the transmission rates increase.</li> </ul>
<p><b>Pupils with underlying health conditions that may put them at increased or very high risk of severe illness from COVID-19 (i.e. those that are classed as clinically</b></p>	<p><i>Clinically vulnerable and clinically extremely vulnerable pupils.</i></p>	<ul style="list-style-type: none"> <li>• A Register is kept of all pupils who are clinically vulnerable and clinically extremely vulnerable. This is updated with the changing list of conditions guidance and letters from GPs and Govt.</li> <li>• ECV pupils should have both vaccinations.</li> </ul>

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<p>vulnerable or clinically extremely vulnerable).</p>	<p><i>Severe illness or death as a result of contracting COVID-19 whilst at school.</i></p>	<ul style="list-style-type: none"> <li>• There is currently no additional requirements, beyond the normal safety measures listed in this risk assessment. Parents/pupils may still feel they would like to continue taking extra precautions such as continuing with wearing their facemasks.</li> <li>• Pupils from 12-15 have been encouraged to have the vaccine, and follow up vaccine 12 weeks after. (School hosted two NHS Vaccine programmes and 60% of eligible King's students had their first vaccine at school)</li> <li>• Pupils aged 16 and 17 have been strongly encouraged to have the vaccine.</li> <li>• Face masks can be worn by those who choose to do so.</li> <li>• <del>All staff and pupils to wear face masks in communal areas.</del></li> </ul>
<p>Lack of staff available to operate safe staff:pupil ratios and/or operate site.</p> <p>Staff may not be able to work on site as a result of:</p> <ul style="list-style-type: none"> <li>• Either themselves or a member of their household developing symptoms of COVID-19;</li> <li>• Being notified to self-isolate by NHS Test &amp; Trace; and/or</li> </ul>	<p><i>All.</i></p> <p><i>Various potential injuries as a result of lack of supervision, and/or lack of site staff.</i></p>	<p>All areas of the school will be impacted if certain groups of staff are significantly reduced in number. To mitigate the risk, in addition to the other mitigating measures in this risk assessment, the following will be in place:</p> <ul style="list-style-type: none"> <li>• <del>Staff should minimise contact with each other</del> and maintain social distancing from pupils.</li> <li>• Meetings should take place in the larger meeting area of the Terrace Café, or outside.</li> <li>• <del>New rules for reduced self-isolation will reduce the risk of staff needing to absent for longer periods. If staff are fully vaccinated the they are only required to self-isolate for five days..</del></li> </ul> <p>There is a Contingency Planning Document in place to deal with large outbreaks in the school, or in the local area.</p>
<p>Suspected/ confirmed case of COVID-19 on site.</p> <p>Staff, pupils, contractors, and/or visitors may display symptoms of COVID-19 whilst on site and may subsequently test positive for COVID-19.</p>	<p><i>All.</i></p> <p><i>Potential spread of COVID-19 to other staff, pupils and others on site.</i></p>	<p>If a member of staff, visitor (including parents) or contractor becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell whilst at school they must be sent home – <del>staff will be provided with testing kits to confirm COVID if they wish. They should self-isolate for five days and return to school if they feel well enough. Staff will be requested to wear a face covering until day 10.</del></p> <p>If a pupil becomes unwell with a new, continuous cough or a high temperature or has a loss of, or change in, their normal sense of taste or smell whilst on site, they must be sent home with their parent/carer <del>and can return to school after three days if they feel well enough.</del></p>

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		<p>The emergency services should be contacted if any pupil, member of staff or visitor becomes seriously ill.</p> <p>The school will continue to keep a record of confirmed COVID cases, and will take advice from PHE on any actions required due to large, local outbreaks of COVID.</p> <p>PHE Cheshire and Merseyside Health Protection Team, Suite 3B 3rd Floor Cunard Building, Water Street, Liverpool, L3 1DS Phone: <a href="tel:03442250562">0344 225 0562 option 1</a></p> <p>The DfE helpline is 0800 046 8687.</p>
<p><b>Failure to implement suitable social distancing</b></p>	<p><i>All.</i></p> <p><i>Potential spread of COVID-19 between staff, pupils and others on site.</i></p>	<ul style="list-style-type: none"> <li>• <b>Where possible</b> meetings should take place in larger, ventilated areas such as the Terrace Café or outside.</li> <li>• One-way direction will remain in place during transition between lessons.</li> <li>• Face masks can be worn by those who choose to do so.</li> </ul>
<p><b>Failure to implement suitable social distancing measures – staff offices, meeting rooms, staff rooms/ rest areas, and staff changing rooms.</b></p>	<p><i>All</i></p> <p><i>Potential spread of COVID-19 between staff, pupils and others on site.</i></p>	<p>The school has lifted the need for a formal social distancing policy between staff, but the following measures will remain in place:</p> <ul style="list-style-type: none"> <li>• Staff should wash their hands prior to using shared resources.</li> <li>• Screens will be provided in staff offices.</li> <li>• Staff areas should be well-ventilated.</li> <li>• Areas where large amounts of social interaction takes place such as the reception desks will be provided with a Perspex protection shield.</li> </ul>

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		<ul style="list-style-type: none"> <li>• Staff meetings should be held in well-ventilated meeting rooms or outside.</li> <li>• Face masks can be worn by those who choose to do so.</li> </ul>
<i>Educational visits.</i>	<p><i>All.</i></p> <p><i>Travelling against FCO/ government advice.</i></p>	<ul style="list-style-type: none"> <li>• Educational visits are now permitted freely within the UK.</li> <li>• Overseas trips should be cleared with KLT before booking.</li> <li>• The Visits officer and trip organiser should check with overseas locations on their COVID restrictions and requirements.</li> <li>• The visits officer and the Bursar should work together on insurance restrictions before any overseas visits are booked. and the following must take place:</li> </ul>
<p>Lack of adequate cleaning regime for shared items/equipment leading to indirect transmission of the virus through contact with contaminated surfaces.</p>	<p>All.</p> <p>Potential spread of COVID-19 between staff, pupils and others on site.</p>	<p>The following control measures will be in place:</p> <ul style="list-style-type: none"> <li>• Every regularly used touch point in the school has been treated to stop the development of germs.</li> <li>• Each teacher desk should be kept clear at all times – this is to enable effective cleaning.</li> <li>• Shared resources such as photocopiers, classroom computers, remote controls etc should be cleaned before each use.</li> <li>• Staff should have their own supply of stationery such as pens, markers, scissors etc, and these supplies should be carried in a secure case or bag. The member of staff should ensure regular cleaning of these items, and they should not share them, or use those of another member of staff.</li> <li>• Pupils should also ensure they have their own supply of stationery, and this should not be shared with other pupils, nor should they borrow from their fellow pupils. Parents are to be reminded of the need to ensure their child has everything they need for school, including a personal bottle of sanitiser.</li> <li>• Resources that are shared between pupils such as sport, art, science equipment etc are to be cleaned frequently.</li> <li>• Outdoor play equipment is to be cleaned regularly.</li> <li>• Where tea and coffee facilities need to be shared, staff should wash their hands before and after use.</li> <li>• Staff should wash their own cups either in the staff room or at home.</li> </ul>

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		<ul style="list-style-type: none"> <li>• Hand Sanitiser is readily available around the school and should be used frequently and before using any shared equipment.</li> </ul>
Failure to develop a contingency plan for outbreaks.	All.	<ul style="list-style-type: none"> <li>• A separate contingency plan will be in place.</li> </ul>
Failure to implement and adhere to the latest government advice/guidance	<p>All.</p> <p>Failure to adhere to government advice/guidance resulting in increased risk of infection.</p>	<p>The Governing body and KLT will review Government and other advice on COVID. The main sources used for gaining information on the latest direction will be through AGBIS, HMC, ISC and ISBA – other links to advice are as follows:</p> <p>Other control measures will include:</p> <ul style="list-style-type: none"> <li>• The school is on the DfE update service which gives immediate advice on any changes/updates, and in addition all main sources of information should be reviewed regularly.</li> <li>• The school has strong liaisons in place with the local PHE.</li> <li>• The KLT will meet to review key points and decide on any actions required in conjunction with the Risk and Compliance Committee.</li> <li>• Reviewing this risk assessment and any related procedures and to ensure they are updated in line with any changes to the guidance, and that updates are communicated to staff and where relevant, parents and pupils.</li> </ul>

Next review due:

August 2022
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